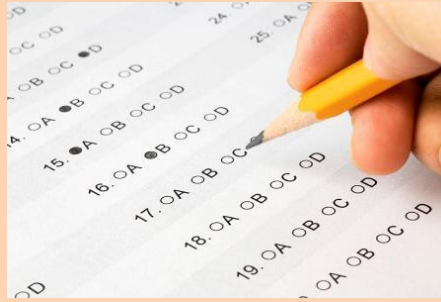


Make-up Test: Rules and Conditions



- Any student in good standing who got a grade below 60% (3/5) in one of the tests and **who attended the class when the original test was returned** may write a make-up test (see Privileges: Extensions, Waivers, and Other Authorizations from the Course Outline reproduced below)

PRIVILEGES: EXTENSIONS, WAIVERS, AND OTHER AUTHORIZATIONS

Extensions, waivers, reschedules, rewrites, make-ups, and extra-credit activities are considered privileges, given on a case by case basis and as a matter of courtesy. For further clarification, I may or may not grant them or I may grant them to some students and not to others, depending on a number of factors. In general, I will only grant privileges in exceptional circumstances. The following are examples of circumstances that may never be considered exceptional: internet outages, computer or printing problems, compliance with a job supervisor's request to do overtime or an extra shift, or sports commitments. You must plan ahead in order to comply with all the course requirements. This means, among other things, not starting your work the night before the deadline. You must request a privilege in writing. If I grant it, you must keep a copy of the privilege given by me in writing. Privileges not requested in writing and not given in writing are not valid. Occasionally, I may give you the possibility of rewriting a written assignment or some questions from a test. If so, you will forfeit that possibility if you did not attend the class when I returned the original tests or the written assignments. Also, you must rewrite the questions from a test – or hand in the rewritten assignment- on the very next class **IN CLASS**. Otherwise, you forfeit your privilege to rewrite the questions from a test or to hand in the assignment. Under exceptional, extenuating, and extraordinary circumstances, I may give you as a final grade a grade that is more than the sum of each evaluation component or I may waive a course requirement other than class participation. I may also give you the possibility of doing activities for extra-credit. If you do not come to class when I distribute the questions or problems for the extra-credit activities, you may not do the extra-credit activities, regardless of the reason for your absence. I may post further rules for extra-credit activities on the course website, which rules may change from time to time. I may also change the attendance policy –or some aspects thereof- in the event classes are interrupted due to a pandemic, or if students have to miss class because of duly documented injury or illness. Please note that medical policies duly adopted by the University and applicable legislation may supersede the rules in this course outline, which is not intended to contradict any such University policy or legislation.

- Under extraordinary circumstances, I may allow a student who got a grade above 60% to write a make-up test, particularly to reward those students who made extraordinarily positive contributions in virtually every single class and, for some reason, did not do very well on the test.
- Your existing grade will be averaged with the grade you get on the make-up test. So, for example, if you got 40% on the original test and 60% on the make-up test, your grade will be 50%. However, the make-up test may only raise your mark up to a maximum grade of 70 in the midterm test component of the evaluation of the course. As a way of illustration, if you got 55% on the original test and 95% on the make-up test, your grade will be 70% and not 75%. This is to ensure fairness to those that did very well on the midterm test the first time, as the grades of over 70 reflect considerable evidence of original thinking and demonstrated outstanding capacity to analyze and synthesize obtained during regular evaluation assignments.
- Under extraordinary circumstances, I may count only the grade you get on the make-up test, even if it is more than a 70. But, this possibility applies only to those very few students, if any, that have made extraordinarily positive contributions in virtually every single class and for some reasons did not do very well on the test. I have already talked to these students, so you already know whether you are in this category or not. So, you do not need to ask me whether this rule applies to you or not. Again, this is restricted to very few students and those of you in this category already know that you can have a grade beyond 70 if you do very well on the make-up test.
- The make-up test will take place on the date announced in class. Anyone who does not come to class that day loses the privilege to write the make-up test. Under no circumstance whatsoever will the make-up test be rescheduled, even in case of illness or other excruciating reasons. This is not an exam or a regular for-credit assignment, in which case being sick or having other valid reasons may qualify students for a make-up.

In other words, this make-up test is considered a privilege, as defined on the course syllabus, and not a right.

- The make-up test will include all the topics discussed in class up to the day of the make-up test and not only those discussed up to the original midterm test.
- If you do not write the make-up test, even when I encouraged you to do so, you will not be penalized.
- Please respect the instructions regarding the make-up test. There are no exceptions. These rules and conditions elaborate upon the section entitled Privileges: Extensions, Waivers, and Other Authorizations from the Course Outline. Please read that section from the course outline. Because of the nature of the make-up test, these rules may change from time to time. Changes to these rules may even include the cancellation of the make-up test. If so, any changes will be posted on the course website. Changes to these rules and conditions include the possibility of cancelling the make-up test